



Director II, Wraparound Services

Position Details

Job Code: U7100

Reference Code: A009

Division/Unit: College, Career, Equity, and School Choice

Classification: Licensed Administrator

Terms of Employment: [Step 43 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

Position Summary

This position provides administrative support and the development of mental health resources and programming. This position provides a greater array of mental health supports for students and families while also ensuring proper staff is hired and terminated as applicable to the services. This position is responsible for coordinating with other Clark County School District departments, community partners, and governmental agencies. The Director handles and collaborates with school principals for the hiring of school-based social workers and safe school professionals. Ensures all District procedures are followed, including any discipline and termination of employees or contracted employees for the District. This position is directly responsible to the Executive Director, Alternative Services, College, Career, Equity, and School Choice Unit (CCESCU).

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Provides administrative support and development of mental health resources and programming; providing a greater array of mental health supports for students and families while also ensuring proper staff is hired and terminated as applicable to the services.
2. Provides administrative support and development to site administrators and

- service providers in order to develop best practices regarding telehealth and mental health services.
3. Provides guidance and management to grants awarded to the District up to \$40 million.
 4. Oversees secondary summer school districtwide for students and staff.
 5. Provides administrative support, assistance, and supervision of all licensed social workers and safe school professionals.
 6. Provides specialized professional learning and training opportunities.
 7. Provides administrative support, assistance, and supervision for:
 - Lifeline
 - District-wide implementation of programs
 - IMPACT data collection and analysis
 - Hazel Health data collection and analysis
 - Secondary Summer School data collection, analysis, and management
 - Panorama data collection and analysis
 - Care Solace data collection and analysis
 - United Citizens Foundation data collection and analysis
 8. Provides direction, oversight, and support for various specialized programs provided throughout the District, ensuring adherence to District policies and procedures and that appropriate services are delivered to students and families.
 9. Ensures all School Social Workers and Safe School Professionals are current in the implementation of social work services.
 10. Serves as the District's representative on various community service governing boards and advisory entities for Wraparound Services.
 11. Seeks out, applies for, and manages grants designed to further the implementation of effective social work services.
 12. Develops, implements, and evaluates services designed to meet the mental health needs of all students.
 13. Prepares, analyzes, and reports data that ensures the District's compliance with federal, state, and local mandates.
 14. Performs other duties related to the position, as assigned.
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Position Expectations

1. Knowledge of School Climate: Nevada Revised Statutes (NRS) 385a.650.
2. Knowledge of Restorative Practices: NRS 388.13, Assembly Bill (AB) 168: Chapter 392 of NRS, SB89: NRS 392.4644.

3. Knowledge of School Safety Team: NRS 388.1344.
 4. Knowledge of Social Workers in Schools: NAC 641B, NRS 641B.
 5. Knowledge of Handle with Care: NRS 385A.070, 385A.240, 385A.250, SafeVoice: NRS 388.1455.
 6. Standard Diploma Requirements: NAC 389.664
 7. Knowledge of Focus: 2024:
 - Graduation/Credit requirements.
 8. Knowledge of District and agency resources available to assist students, families, and school personnel in improving the safe and respectful school environment.
 9. Ability to understand school social work practices using an Integrated Systems Framework to direct, consult with site administrators and supervise social workers in schools using a multi-tiered approach supporting the Multi-Tiered System of Supports behavior (MTSS-b) framework.
 10. Ability to provide guidance to District administrators on restorative practices using a multi-tiered approach supporting the MTSS-b framework.
 11. Ability to work closely with INVO Progressus to recruit, hire, and retain safe school professionals.
 12. Ability to work closely with the Nevada Department of Education (NDE) to recruit, hire, and retain Licensed Social Workers.
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Position Requirements

Education and Training

An earned master's degree from an accredited college or university.

Licenses and Certifications

1. Hold or be able to acquire, by the time of appointment to the position, a Nevada administrative endorsement, as appropriate.
2. A valid driver's license or state-issued identification card.

Experience

Have previously demonstrated five (5) years of successful licensed teaching or related services (i.e., Counseling, Social Worker, etc.) experience in an accredited K-12 public or private school; and, be able to acquire, by the time of appointment, appropriate Nevada school administrative endorsement; or, have previously demonstrated at least three (3) years of successful licensed teaching in an accredited K-12 public or private school; and, currently hold a valid Nevada school administrative endorsement.

Preferred Qualifications

None specified.

When applying for an administrative position, candidates must meet the minimum qualifications listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal-opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 07/27/23
- Created: 09/08/21