

Leadership Professional Learning Program Mentor for Aspiring School Administrators

Position Details

Reference Code: A100

Division: Leadership and Professional Learning

FLSA STATUS: EXEMPT

Position Summary

Mentors for aspiring School Administrators will be responsible for serving in a leadership role within the Leadership and Professional Learning Division (LPLD). Selected principals will be responsible for collaborating with local colleges and universities regarding leadership preparation efforts aligned with the Clark County School District's goals. Mentorship responsibilities include working alongside graduate-level students at local universities to provide guidance and support to promote their leadership capabilities. This position requires and encompasses responsibilities beyond the regular work assignment. The Leadership Development Mentors are responsible to the Director II, Leadership Development Department, LPLD.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Leads monthly mentoring meetings with mentees.
2. Promotes and builds leadership capacity and effectiveness for pre-service, administrator candidates.
3. Advances and promotes the use of research-based leadership practices.

4. Communicates regularly with principals, Region and Associate Superintendents, Director of the Leadership Development Program, and personnel from local universities.
 5. Observes the abilities and strengths of future administrative candidates. Attends professional learning and mentor sessions sponsored and promoted by local universities for graduate-level students preparing to serve as future administrators.
 6. Participates in a three (3) day shadowing experience with mentee(s).
 7. Performs other duties related to the position, as required.
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Minimum Requirements

1. Currently serving as an effective school principal within the Clark County School District.
 2. Demonstrates experience in team leadership.
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Preferred Qualifications

None specified.

Position Expectations

1. Model effective leadership skills and concepts.
 2. Possess effective communication, collaborative, and interpersonal skills.
 3. Possess excellent verbal, written, and presentation skills.
 4. Possess a strong knowledge of effective instruction including the Nevada Educator Performance Framework (NEPF); the supervision and evaluation of teachers; alignment of curriculum, instruction, and assessment; lesson planning; and data analysis.
 5. Possess a high level of self-confidence balanced with a servitude leadership approach, initiative, self-direction, and motivation.
 6. Exercise diplomacy, sound judgment, problem solving skills, and accountability.
 7. Possess strong attention to detail/quality and the ability to meet project deadlines.
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Salary and Benefits

Principals selected for these positions will receive compensation in the amount of \$250.00 per mentee, per semester in accordance with Article 20-6 of the Negotiated Agreement between the Clark County School District and the Clark County Association of School Administrators and Professional-technical Employees. This position has a three (3) semester minimum commitment.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 03/29/22
- Created: 09/19/19