

# Director II – Leadership Development: Leader Pathway

## Position Details

Job Code: U7101

Reference Code: A597

Division/Unit: Leadership and Professional Learning

Classification: Licensed Administrator

Terms of Employment: [Step 43 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

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## Position Summary

This position provides districtwide leadership, supervision, and direction in all aspects of the District's teacher leader and master practitioner pathways. Responsibilities will include designing and implementing professional learning programs for teacher leaders and master practitioners. The scope and responsibilities of this position range from working locally with all Clark County School District departments, divisions, and regions; state and national legislative committees and organizations, including higher education; and business and community partnerships. The person selected for this position is directly responsible to the Assistant Superintendent, Leadership and Professional Learning Division (LPLD), Academic Unit.

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## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Plans, develops, implements, supports, and provides leadership, supervision, and direction in all aspects of development for teacher leaders and master practitioners.

2. Identifies and enlists current teacher leaders and administrators to serve on design teams, initial service mentoring teams, and coaching cadres.
  3. Develops and implements a mentoring and coaching program for aspiring teacher leaders and master practitioners.
  4. Directs programs of assessment and research activities for teacher leader and master practitioner professional learning related to instructional leadership responsibilities.
  5. Monitors state and national issues and trends related to teacher leaders and master practitioners.
  6. Maintains articulation and alignment of teacher leader and master practitioner professional learning with departments/divisions, as well as local, state, and national professional organizations.
  7. Maintains effective and consistent communication with region administrators and site-based administrators related to District, state, and national initiatives concerning leader pathways.
  8. Builds and fosters relationships with District partners and associations.
  9. Provides input and support to division and region leadership regarding prioritization of professional learning needs, evaluation of professional learning for teacher leaders and master practitioners, and reviews of current research.
  10. Manages and monitors assigned budgets.
  11. Provides assistance and current information to teacher leaders and master practitioners regarding the implementation of federal, state, and local mandates, as well as District policies, regulations, procedures, and standards.
  12. Organizes and oversees the work of teacher leader and master practitioner design teams in developing professional learning programs commensurate with various leader pathways.
  13. Collaborates with the Grants Development and Administration Department, Academic Unit, Teaching and Learning Unit, and Assessment Department in seeking grant funding to support professional learning for teacher leaders and master practitioners.
  14. Performs other duties related to the position, as required/assigned.
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## **Position Expectations**

1. Model effective leadership skills and concepts.
2. Demonstrate effective communication, collaboration, and interpersonal skills, including the ability to effectively develop and implement professional learning using the Nevada Standards for Professional Development.

3. Demonstrate ability to multitask, manage multiple projects, and to meet deadlines.
  4. Possess a strong knowledge of effective instruction, including the Nevada Educator Performance Framework (NEPF); the Nevada Academic Content Standards; alignment of curriculum, instruction, and assessment; lesson planning and coaching competencies, professional learning communities, and data analysis.
  5. Possess a high level of self-confidence balanced with a servitude leadership approach, initiative, self-direction, and motivation.
  6. Possess a strong attention to detail and quality.
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## Position Requirements

### Education and Training

An earned master's degree from an accredited college or university.

### Licenses and Certifications

Hold or be able to acquire, by time of appointment to the position, the appropriate Nevada school administrative endorsement.

### Experience

1. Have previously demonstrated at least five (5) years of successful licensed teaching experience in an accredited K-12 public or private school and be able to acquire, by time of appointment, appropriate Nevada administrative endorsement; **(or)** have previously demonstrated at least three (3) years of successful licensed teaching experience in an accredited K-12 public or private school and currently hold a valid Nevada school administrative endorsement.
2. Two (2) years as a contracted administrator in a credited K-12 public or private school or two (2) years' experience as a contracted administrator in a related position.

### Preferred Qualifications

1. Successful experience as an elementary or secondary school administrator.
2. Successful experience in leadership roles related to curriculum, instruction, and staff development.
3. Experience with project planning.

**When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.**

### **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

### **Job Revision Information**

- Revised: 04/14/22
- Created: 02/28/22