



Deputy Superintendent

Position Details

Job Code: U7360

Reference Code: A800

Division: Office of the Deputy Superintendent

Classification: Licensed Administrator

Terms of Employment: At-Will, Equivalent to [Step 52 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

Position Summary

This position functions to serve as the Deputy Superintendent. This position will supervise and guide the work of the Chief College and Career Equity Officer, College Career, Equity, and School Choice Unit (CCESCU), the Chief Academic Officer, Academic Unit, Assistant Superintendent, Assessment, Accountability, Research, and School Improvement (AARSI) Division, and Region Superintendents. The Deputy Superintendent is directly responsible to the Superintendent of Schools, Clark County School District.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Provide leadership to create and sustain an environment in which region leadership, principals, teachers, parents/guardians, and community work together to evaluate growth in student achievement.
2. Provide leadership to create and sustain an environment in which region leadership, principals, and teachers support and expand instructional and organizational best practices which have evidenced growth in student achievement; identify and share additional best practices which are evidencing

- success in other region or schools, and create new strategies to meet the academic needs of students which are not being met.
3. Serve as an advisor to the Superintendent and District personnel regarding the various aspects of building instructional capacity, professional learning, and administrator capacity building (including succession planning).
 4. Provide leadership for continued analysis, development, and monitoring of short- and long-range plans for improving the K-12 educational program.
 5. Ensure an accountability system is in place for improving student achievement for all students with special attention on improving student achievement of English language learners (ELL) and special education students, reducing dropouts, and increasing the high school graduation rates.
 6. Provide guidance and direction in assessing, identifying, formulating, and implementing District educational goals and objectives.
 7. Provide leadership for the analysis, development, interpretation, and implementation of policies and legislation related to instructional services and training.
 8. Develop, direct, and coordinate management and leadership programs for performance improvement.
 9. Ensure that in-service training plans and activities meet system-wide needs and are focused on student achievement.
 10. Serve as an advisor to the Superintendent and District personnel pertaining to the various aspects of curriculum, assessment, instruction design, and delivery systems.
 11. Ensure that technical assistance is provided to District, regions, school administrators, and instructional personnel in the implementation of educational policy, programs, and services.
 12. Participate in the planning and development of an effective research base for implementing curriculum processes and professional learning.
 13. Collaborate in interdivisional coordination.
 14. Collaborate with parent organizations, educational institutions, industry, and service and community agencies.
 15. Lead the District's effort to aggressively pursue opportunities through grant writing; work with private foundations, etc.
 16. Provide leadership in the development of processes, strategies, and feasibility planning to ensure that the necessary human and monetary resources are appropriately utilized in order to achieve the District's goals.
 17. Provide support to the AARSI and Technology and Information Systems Services (TISS) Divisions to plan, organize, and direct research and development

- activities, including the planning and forecasting of future instructional services programs.
18. Plan, organize, and direct the preparation of a variety of District, state, and federal reports in order to ensure compliance, secure funding, and provide thorough, complete, and effective communication and information systems.
 19. Serve as a participative member on the Superintendent's leadership team.
 20. Perform other duties as assigned by the Superintendent.
-

Goals

1. To maintain a continuing and systematic process for improving student achievement through leadership in curriculum and teaching at all levels, pre-K through high school graduation, by coordinating the efforts of all instructional personnel.
 2. To develop a system of continued assistance and educational improvement for all employees of the Clark County School District.
-

Position Requirements

Education and Training

An earned master's degree from an accredited college or university.

Licenses and Certifications

1. Must possess or be able to acquire by time of appointment to the position, a Nevada school administrative endorsement.
2. Hold or be able to acquire a Nevada teaching license.

Experience

1. Have previously demonstrated at least five (5) years of successful licensed teaching experience, including at least two (2) as a contracted administrator in an accredited K-12 public or private school, or including at least three (3) years of successful leadership experience in the provision of K-12 special education programs.
2. Seven (7) or more years of experience in leadership roles with demonstrated success in improving student achievement.
3. School and District-level administrative experience with evidence of flexibility and creativity.

4. Successful performance of school principal or central office instructional leadership.

Preferred Qualifications

Doctorate degree from an accredited college or university.

When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 04/12/22
- Created: 10/17/08