

Director III, Speech-Language Therapy and Audiology Services

Position Details

Job Code: U7102

Reference Code: A209

Division/Unit: Student Services

Classification: Licensed Administrator

Terms of Employment: [Step 44 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

Position Summary

This position is responsible for planning, organizing, and supervising districtwide Speech-Language Therapy and Audiology Services as well as coordinating services and supports with other Related Services departments. This position is directly responsible to the Director, Related Services, Student Services Division (SSD).

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Plan and organize districtwide programs for the delivery of speech-language therapy and audiology services.
2. Provide administrative support, assistance, and supervision to speech-language therapy and audiology services administrators and staff.
3. Provide administrative support and assistance to general education and special school site administrators, as necessary, to provide effective speech-language therapy and audiology services for Clark County School District students.
4. Gather, analyze, and report data that will ensure District compliance with federal, state, and District mandates.

5. Ensures department systems and structures for districtwide speech-language pathologist coverage for schools so all students can access, participate in, and derive benefits from instruction.
6. Collaborates with all of Related Services departments, SSD and District staff concerning the provisions of speech-language and audiology services for students with disabilities.
7. Provides for effective staff communication; collaborates, and resolves staff conflicts with others, including serving as a parent/community/District liaison in the resolution of problems that may arise in the delivery of speech-language therapy and audiology services.
8. Conduct regular staff meetings to ensure consistency of the provision of speech-language therapy and audiology services throughout the District.
9. Assist the Human Resources Division with the identification and selection of personnel to provide speech-language therapy and audiology services to District students.
10. Prepare and administer appropriate budgets for the Speech-Language Therapy and Audiology Services Department.
11. Assist all speech-language therapy and audiology services staff in keeping current evidence based practices.
12. Supervise and evaluate the performance of assigned staff.
13. Perform other duties related to the position, as assigned.

Position Expectations

1. Understanding and sensitivity to the needs of cultural and ethnic groups and individuals with disabilities.
2. Demonstration of mental and physical stamina commensurate with the responsibilities of the position.
3. Demonstration of high-level self-confidence, initiative, self-direction, and problem-solving skills.
4. Thorough working knowledge of federal, state, and local mandates including IDEA (P.L. 101-476), Section 504 of the Rehabilitation Act of 1973, Nevada Administrative Code (NAC), Nevada Revised Statutes (NRS), and the Americans with Disabilities Act (ADA).
5. Application of basic principles associated with the District's Multi-Tiered Systems of Supports (MTSS) framework and Response to Instruction and Intervention (RTI²) practices.
6. Must possess strong organizational and planning skills, including the ability to prioritize work, handle multiple tasks simultaneously, set goals, and meet deadlines.

7. Ability to work independently with little direct supervision as well as work effectively as part of a team.
 8. Ability to deal with difficult individuals while maintaining composure.
 9. Ability to work cooperatively with administrators, licensed personnel, and support staff in schools, divisions, and departments in the District and with representatives of community organizations or agencies.
 10. Knowledge of Individuals with Disabilities Education Act (IDEA), Every Student Succeeds Act (ESSA), Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, and Nevada Administrative Code (NAC).
 11. Knowledge of CCSD Special Education Policies and Procedures; departmental policies and procedures.
 12. Possess excellent skills in communication, conflict resolutions, counseling, negotiations, and the ability to prioritize.
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Position Requirements

Education and Training

Master's degree from an accredited college or university.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
2. Certificate of Clinical Competence (CCC).
3. Possess or be able to acquire a Nevada school administrative endorsement from the Nevada Department of Education (NDE), as appropriate.

Experience

1. Have previously demonstrated five (5) years' of successful licensed experience as a speech-language pathologist, school psychologist, special education teacher, or in a position in a related field providing instruction or therapy to students with disabilities in an accredited K-12 public or private school **and** be able to acquire, by time of appointment, appropriate Nevada school administrative endorsement and a Certificate of Clinical Competence (CCC); **(or)** have previously demonstrated at least three (3) years' of successful licensed experience as a speech-language pathologist, school psychologist, special education teacher, or a position in a related field providing instruction or therapy to students with disabilities in an accredited K-12 public or private school **and** currently hold a valid Nevada school administrative endorsement and a Certificate of Clinical Competence (CCC).

2. Two (2) years' contracted administrative experience in a related position in an accredited K-12 public or private school.

Preferred Qualifications

None specified.

When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 04/13/22
- Created: 11/04/08