

Director II, Technical Resources

Position Details

Job Code: U7101

Reference Code: A355

Division/Unit: Technology and Information Systems Services

Classification: Professional-Technical

Terms of Employment: [Step 43 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

Position Summary

This position is responsible for the operation of the Clark County School District's Internet, World Wide Web (WWW), and Google systems. This position also serves as consultant and liaison to the District and other divisions and entities for information on networking, emerging technologies [i.e., Internet, WWW, Telecommunications, and wide-area network (WAN)] and their application within the District for the Technical Resources Department. This position is directly responsible to the Director, Technology and Information Systems Services (TISS), Operational Services Unit (OSU).

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Operate the District center for Internet (connectivity and filtering), WWW (development and hosting), and Google services.
2. Implement and manage a system for the maintenance and systematic upgrading of facilities and software necessary in providing Internet, WWW, and Google services.
3. Implement and manage a system for allowing the research of emerging technologies and their application.

4. Design, implement, and maintain the District firewall and filtering policies and systems for use with the Internet and WWW systems.
 5. Develop and implement procedures for documentation of operational procedures and system configurations.
 6. Formulate and develop the District's Internet and Google disaster recovery procedures and plans.
 7. Test, develop, and implement emerging technologies and delivery methods (Broadband Access Technologies-Digital Subscriber Line (xDSL), fiber, cable, etc.) to integrate select technologies into existing telecommunications systems.
 8. Provide direction and supervision to the personnel operating the technical infrastructure for Internet and Google services.
 9. Plan and administer the operating budget for Internet and Google services and emerging technology research.
 10. Provide and coordinate consultant services for District divisions, central office administrators, and others on emerging technologies, networking, and telecommunications districtwide.
 11. Test, develop, and implement interactive multi-media systems for use in an instructional/educational setting.
 12. Perform other duties related to the position, as assigned.
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Position Expectations

1. Must demonstrate excellent customer service and professional skills and business acumen.
2. Ability to communicate clearly in both verbal and written communications.
3. Ability to work cooperatively with school, technology services, and administrative personnel.
4. Ability to utilize and promote the use of participatory management techniques.
5. General knowledge of technology as applied in a school setting.
6. Capable of diplomacy, judgment, leadership, problem solving, and accountability.
7. Strong presentation skills.
8. Ability to direct multiple major projects and initiatives.
9. Success in working with multimedia systems.
10. Ability to respond to customer satisfaction measurements.
11. Ability to coordinate tiered levels of support.
12. Success in designing electronic communities including WWW sites.
13. Ability to create and manage project and departmental budgets.
14. Technical writing proficiency.
15. Possess a high level of self-confidence, initiative, and self-direction.

Position Requirements

Education and Training

An earned bachelor's degree from an accredited college or university in computer science, computer engineering, or electrical engineering or currently serving as a professional-technical employee with the Clark County School District.

Licenses and Certifications

None specified.

Experience

1. Satisfactory service in corresponding or related positions or at least five (5) years successful supervisory experience related to the administrative position.
2. A minimum of two (2) years' experience as an administrator in an accredited K–12 public or private school or a minimum of two (2) years administrative experience in a related position.
3. Demonstrated success in networking of local area networks (LANs), wide-area networks, (WANs), and telecommunications systems using a variety of computer telecommunications systems, computer architectures, client-server technologies, and Internet protocols and applications.
4. Demonstrated success in the instruction and management of all platforms dominant in the Internet/Google and other telecommunications networks.
5. Systems engineering training and experience.

Preferred Qualifications

1. Demonstrated experience in managing and designing large telecommunications networks.
2. Experience as a technology provider/innovator in a K–12 or higher education institution.
3. Demonstrated experience in team leadership.

When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees

equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 02/10/23
- Created: 12/03/08