

Project Facilitator, Secondary Music, Dance, and Theatre (SMDT)

Position Details

Division: Human Resources

Classification: Certified

Terms of Employment: [This is a salaried position assigned to the Licensed Employee Salary Schedule, 9 Months](#)

FLSA STATUS: EXEMPT

Position Summary

The individual selected for this licensed position will coordinate and provide specialized support for teachers and administrators for innovative 6–12 music, dance, and theatre initiatives within the Curriculum and Instruction Division (CID). In addition, the project facilitator will plan, develop, and provide professional learning in the areas of core curricula, instruction, and program support for administrators, teachers, and site teams regarding current research on best practices and Advanced Placement (AP) essential methodologies. The project facilitator will work collaboratively with teachers and administrators throughout the Clark County School District to support consistency among professional learning opportunities focused on the implementation of professional learning communities with a focus on new teacher mentoring. The project facilitator will work with community partners to plan and execute programs and projects.

Responsibilities include implementing research-based practices and professional learning that increase student access and equity in rigorous coursework. This position will be expected to adhere to the District's *Professional Domains and Standards for Licensed Employees* and will report to the Director of Humanities, CID. Academic Unit (AU).

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Design and implement professional learning for site administrators, teachers, and site teams; facilitate site team participation in District, national, and/or regional training opportunities.
 2. Provide assistance to teachers and administrators regarding effective resources, research, and best practices in support of identified District goals with an emphasis on mentoring new teachers and retaining quality teachers.
 3. Plan, prepare, and facilitate professional learning activities to support classroom teachers with the implementation of new and/or revised curricula focusing on improving student achievement.
 4. Provide technical content specific on-site assistance to administrators and teachers through scheduled site visitations and meetings.
 5. Convey information about the Secondary Music, Dance, and Theatre curriculum and programs to teachers, administrators, parents/guardians, and community members.
 6. Collaborate with other CID staff to ensure K–12 program alignment.
 7. Collaborate with a variety of divisions, departments, and institutions to provide teachers with strategies that lead to improved student achievement.
 8. Assist with student assessment and enrichment events.
 9. Promote equity and access in rigorous courses of study.
 10. Provide support for all site-based and central office requests.
 11. Monitor program implementation and analyzes results regarding student achievement, enrichment, and success.
 12. Perform other duties related to the position, as assigned.
-

Position Expectations

1. Possess a working knowledge of, and capable of developing an extensive knowledge of the Nevada Academic Content Standards (NVACS) in music, dance, and theatre.
 2. Possess a basic knowledge of, and capable of developing a thorough working knowledge of the District's 6–12 curriculums.
 3. Effective presentation and workshop facilitation skills.
 4. Effective communication, collaboration, mentoring, and interpersonal skills.
 5. Effective skills in planning, organizing, and coordinating activities.
-

Position Requirements

Education and Training

1. An earned bachelor's degree from an accredited college or university.
2. Five (5) or more years of secondary teaching experience.
3. Successful implementation of a quality secondary music, dance, or theatre program in the CCSD.
4. Experience with mentoring.

Licenses and Certifications

1. Possess a valid license issued by the Nevada Department of Education (NDE) in at least one (1) of the following: music, dance, dramatic/theatrical arts, or visual arts.
2. A valid driver's license or state-issued identification card.

Preferred Qualifications

1. Successful experience in leading professional learning for teachers and administrators.
2. Training and experience in the area of a secondary core content and pedagogy beyond that is required as part of undergraduate work at the college/university level.
3. Evidence of participation in ongoing professional learning to extend personal knowledge.
4. Demonstrated experience in team leadership.
5. Knowledge and successful experience working with diverse student populations.

When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 03/16/23
- Created: 04/02/18