

# Student Success Instructional Facilitator

## Position Details

Division: Human Resources

Classification: Certified

Terms of Employment: [This is a salaried position assigned to the Licensed Employee Salary Schedule](#), 9 Months

FLSA STATUS: EXEMPT

---

## Position Summary

The student success instructional facilitator is a position designed to address the duties and responsibilities that support students of diverse cultural backgrounds and experiences. He/she will actively support the school to ensure that a strong commitment to improving academic and social achievement of students is evident. The student success instructional facilitator collaborates with appropriate individuals to provide professional learning for staff and implement systems to support students through rigorous learning experiences, supportive relationships, and relevant real-life applications. This position will be expected to adhere to the Clark County School District's *Professional Domains and Standards for Licensed Employees* and reports directly to the school site administrator.

---

## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Assist licensed and support professional personnel by providing teacher leadership in the area of academic, behavioral, and social-emotional prevention and intervention.
2. Assist licensed and support professional personnel in supporting, mentoring, and modeling best practice instructional strategies and techniques.

3. Facilitate professional learning related to cultural competency, instructional practices, Multi-tiered System of Supports (MTSS) and Restorative Approaches.
  4. Coordinate programs, workshops, special events, and meetings designed to inform, train, motivate, recognize, and engage parents/guardians.
  5. Assist administration in developing and implementing systems and structures to ensure every student has a supportive, positive, and meaningful relationship with an adult on campus.
  6. Monitor and provide staff with information on attendance, conduct, health, and safety of students.
  7. Assist administration with interventions to improve daily student attendance and positive student conduct.
  8. Serve as a member of the school SafeVoice multidisciplinary team and conducts investigations and interventions related to the tips, which includes providing prevention and intervention steps and measures.
  9. Support and motivate parents/guardians to become involved in effective activities that increase student achievement and encourage students to stay in school.
  10. Work closely with school communities and external agencies as the site liaison to ensure access to needed services.
  11. Provide student supervision during daily student activities and implements interventions to support student success.
  12. Assist licensed and support professional personnel to resolve problems that impede student learning and/or participation in school activities.
  13. Provide support for and monitors student safety, transitional placements, wellness, and student engagement.
  14. Analyze and interpret school-level data in order to address school performance plan goals that improve student academic growth and overall wellness of all students.
  15. Assist administration with the implementation of the District and school site progressive discipline plan to include prevention, intervention, and restorative practices.
  16. Assist administration in implementation of building-level goals and subsequent action steps focused on the improvement of student learning.
  17. Assist administration in establishing a school climate that promotes equal opportunities for all students; positive conduct and positive attitudes and values.
  18. Work professionally with administrators, staff, students, parents/guardians, and the community.
  19. Participate in other job-related duties and activities related to the position, as assigned.
-

## Position Expectations

1. Demonstrates strong knowledge of cultural competency, curriculum and instruction, and successful implementation of culturally competent and instructional strategies in the classroom.
  2. Demonstrates the ability and desire to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law, with an active commitment to equal opportunity for all students.
  3. Demonstrates the ability to communicate effectively in both written and verbal form.
  4. Demonstrates effectiveness in planning, organizing, and coordinating meaningful activities for appropriate individuals and/or groups in a pleasant, professional manner.
  5. Demonstrates success in leading the improvement of student learning, as evidenced by the improvement of classroom and/or school-based data points.
  6. Provides teacher leadership to others in accomplishing goals and solving problems through motivating, developing, and supporting a diverse staff, encouraging continuous improvement, and working effectively as a member of a diverse team.
  7. Demonstrates understanding of the change process and its relationship to current trends in education at the position's grade level.
  8. Demonstrates effectiveness in using computer technologies to enhance instruction and to manage building functions.
  9. Demonstrates success incorporating culturally competent strategies and utilizing culturally responsive communication and engagement strategies with all members of the school community.
- 

## Position Requirements

### Education and Training

1. An earned bachelor's degree from an accredited college or university.
2. Completed three (3) years of successful licensed teaching experience in an accredited K–12 public or private school.

## **Licenses and Certifications**

1. Must possess or be able to acquire by time of appointment to the position, a teaching license issued by the Nevada Department of Education (NDE).
2. A valid driver's license or state-issued identification card.

**When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.**

## **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

## **Job Revision Information**

- Revised: 03/20/23
- Created: 06/27/19