

GLAZIER

Position Details

Class Code: 7210

Job Family: Skilled Trades/Technicians

Classification: Support Professional

Terms of Employment: Pay Grade 52 on the Support Professional Salary Schedule

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision removes, replaces, installs, and repairs glass, mirrors, architectural metal and plastics in window, doors, partitions, display cases, etc.

Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Removes, replaces, installs, and repairs windows, walls, ceilings, light tables, doors, partitions, display cases, service windows, store fronts, etc., using putty, mastic, and other adhesives, screws, decorative molding.
2. Measures, cuts, drills, and sets (using neoprene and all types of glass cements), window glass, mirrors of all types, wire glass, ribbed glass, colored glass, figured glass, Carrara glass, and all other types of opaque glass, structural glass, tempered and laminated glass.
3. Installs and repairs all plastics used in place of glass.
4. Installs materials used in place of molding and rubber and all types of putty, mastic, and other adhesives, in wood, iron aluminum, or sheet metal, sash, skylights, doors, frames, stones, wall cases, etc.
5. Drills holes and installs mounting brackets and hangers into floors and walls of buildings.
6. Tints glass using plastic adhesive and spray solutions.

7. Inspects new equipment installations performed by contractors and reports status of work performed to supervisor and/or project manager.
 8. Initiates work orders and requests for equipment and shop supplies.
 9. Monitors and maintains inventory for shop supplies and equipment.
 10. Instructs and/or directs the daily activities of skilled trades assistants (STAs), when assigned.
 11. Inspects sites to determine material, labor needs, and costs.
 12. Reads blueprints, shop drawings, or written instructions to determine method and sequence of work.
 13. Erects scaffolding and ladders to perform tasks.
 14. Prepares designs for new installations or modifications to existing facilities to meet Clark County School District specifications and federal, state, and local regulations.
 15. Assists facility planning in maintaining accurate as-built drawings and records.
 16. Responsible for the safe handling and disposal of hazardous waste materials.
 17. Conforms to safety standards, as prescribed.
 18. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Involves skilled work in removing, replacing, measuring, installing and repairing, glass, mirror, architectural metal and plastic.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge to identify specific types of glass and plastics.
2. Knowledge of practices and procedures of glazing trade.
3. Knowledge of building codes and state and local ordinances.
4. Ability to learn and apply operating and work procedures.
5. Ability to recognize, understand, interpret, and apply all local, state, and national codes and regulations including, but not limited to: Uniform Building Code (UBC), Uniform Mechanical Code (UMC), National Fire Protection Association (NFPA), Occupational Safety and Health Administration (OSHA), Americans with Disabilities Act (ADA), etc.
6. Ability to read and interpret written and/or oral instructions.
7. Ability to measure and cut glass.
8. Ability to operate glazing equipment.

9. Ability to interpret technical instructions and prints.
 10. Ability to plan and organize work.
 11. Ability to operate hand and power tools and equipment.
 12. Ability to perform strenuous physical work.
 13. Ability to safely move and relocate heavy objects.
 14. Ability to work flexible hours or shifts.
 15. Ability to work in confined areas.
 16. Ability to withstand heights and perform work safely.
 17. Ability to work cooperatively with employees, contractors/vendors and the public.
 18. Ability to recognize and report hazards and apply safe work methods.
 19. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (i.e., General Educational Development (GED), foreign equivalency, etc.).
2. Completion of apprenticeship as a glazier, plus one (1) additional year of experience as a journeyman glazier; or, Five (5) years experience as a journeyman glazier; or, Five (5) years experience as a glazier.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Copy of driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. Apprenticeship and/or journeyman certificate/card, if applicable.
4. Hold or be able to obtain, Forklift qualification card. If qualification card is not in possession at time of application or QSP request, it must be obtained within five (5) months of hire into position. Qualification card must be maintained for the duration of the assignment.

Preferred Qualifications

None Specified.

Document(s) Required at Time of Application

1. High school transcript or other equivalent (i.e., GED, foreign equivalency, etc.).
 2. Apprenticeship and/or journeyman certificate/card, if applicable.
 3. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
 4. Current copy of driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicle.
 5. Forklift qualification card, if applicable.
 6. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

Clark County School District facilities - offices and schools (i.e., classrooms, computer labs, locker rooms, cafeterias, restrooms), and building rooftops.

Work Environment

Strength

Strength: Medium/Heavy - exert force of 50-100 lbs., frequently; 25-50 lbs., occasionally; or up to 10-20 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stopping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud and occasional to frequent time periods. Danger of cuts, lacerations, amputations, etc., to self and others when handling glass.

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals, and fumes (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

District-issued vehicles, hand tools, screw drivers, hammers, electrical tools, polishers, drill motors, forklifts, gene lifts, scissor lifts, hand held radios, various sizes of glass, mirror and plastic products, glass whole saws, regular and circular glasscutters, plastic cutters, suction cups, etc.

AA/EOE Statement

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

Job Revision Information

- Revised: 03/11/20
- Created: 12/01/87