

# Flooring Technician

## Position Details

Class Code: 7280

Job Family: Skilled Trades/Technicians

Classification: Support Professional

Terms of Employment: [Pay Grade 52 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

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## Position Summary

Under general supervision, installs, repairs, and replaces a variety of floor coverings and ceramic floor and wall tiles.

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## Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Installs, repairs, and replaces wood flooring, carpeting, vinyl, and linoleum floor coverings.
2. Investigates work sites to determine materials and supplies needed to perform assigned work projects.
3. Prepares, measures, trims, cements, rolls, and stretches floor coverings.
4. Removes old and/or worn floor coverings.
5. Prepares concrete floor areas by treating and cleaning surfaces.
6. Applies special floor coverings (non-skid surface coatings, special carpeting, etc.).
7. Uses special adhesives in accordance with specific manufacturer requirements to apply flooring materials.
8. Installs gymnasium floor supports for athletic equipment in accordance with manufacturer's specifications and blueprints.
9. Erects scaffolding and sets-up ladders to perform tasks above floor level.

10. Repairs/overhauls and maintains low-pressure propane gas equipment and performs refilling operations.
  11. Makes field repairs to various flooring equipment (strippers, buffers, sanders, etc.).
  12. Initiates requests, orders, and maintains inventory of supplies and materials for the flooring warehouse.
  13. Operates a forklift to load/unload flooring materials and warehouse supplies.
  14. Removes grease and dirt from floor coverings using appropriate materials.
  15. Patches concrete floors using various types of patching materials (Quick Dry Cement, Pour-Stone, grout, etc.).
  16. Installs, repairs, and replaces restroom partitions.
  17. Moves or assists in the removal of furniture to facilitate the installation of floor coverings.
  18. Retrofit restrooms to meet Americans with Disabilities Act (ADA) standards.
  19. Coordinates work with school activities and other trades/crafts.
  20. Reviews and interprets blueprints, specifications, and field drawings.
  21. Instructs and/or directs the daily activities of skilled trades assistants (STAs), when assigned.
  22. Responsible for the safe handling and disposal of hazardous materials.
  23. Conforms to safety standards, as prescribed.
  24. Performs other tasks related to the position, as assigned.
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## **Distinguishing Characteristics**

Involves work installing, repairing, and replacing carpet, concrete, wood floor coverings, ceramic floors, wall tiles, and restroom partitions.

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## **Knowledge, Skills, and Abilities (Position Expectations)**

1. Knowledge of floor covering practices and procedures.
2. Knowledge of and ability to recognize, understand, interpret, and apply all local, state, and federal codes, regulations, and ordinances including, but not limited to: Occupational Safety and Health Administration (OSHA), National Fire Protection Association (NFPA), Americans with Disabilities Act (ADA), etc.
3. Ability to learn and apply work procedures.
4. Ability to learn and apply hardwood and softwood floor coverings.
5. Ability to meet predetermined deadlines.

6. Ability to read and interpret written and verbal instructions.
  7. Ability to read and interpret blueprints and field drawings.
  8. Ability to pass Clark County School District (CCSD)-administered physical examination for respiratory protective equipment.
  9. Ability to plan and organize work.
  10. Ability to operate hand and power tools.
  11. Ability to work in confined areas.
  12. Ability to withstand heights and perform work safely.
  13. Ability to work flexible hours/shifts.
  14. Ability to work cooperatively with employees, vendors, other agencies, and the public.
  15. Ability to recognize and report hazards and apply safe work methods.
  16. Ability to perform strenuous physical work.
  17. Ability to obtain applicable factory/manufacturer certifications.
  18. Possess physical and mental stamina commensurate with the responsibilities of the position.
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## **Position Requirements**

### **Education, Training, and Experience**

1. High school graduation or other equivalent (General Educational Development (GED), foreign equivalency, etc.).
2. Completion of apprenticeship or journeyman certification as a floor coverer; or, Three (3) years of experience as a floor coverer (which includes carpet, vinyl, linoleum, wood, ceramic tile, etc.).

### **Licenses and Certifications**

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at the time of application or Qualified Selection Pool (QSP) placement and at the time of interview prior to final selection.
3. Safe driving record. Safe driving record must be maintained for the duration of the assignment.
4. Hold or be able to obtain forklift qualification card. If qualification card is not in possession at time of application or QSP request, it must be obtained within five

(5) months of hire into position. Qualification card must be maintained for the duration of the assignment.

## **Preferred Qualifications**

None specified.

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## **Document(s) Required at Time of Application**

1. High school transcript or other equivalent (GED, college, foreign equivalency, etc.).
  2. Copy of a valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
  3. Copy of current driving history (dated within six (6) months from the date printed) issued by the DMV.
  4. Safe driving record.
  5. Apprenticeship and/or journeyman certificate/card, if applicable.
  6. CCSD-issued forklift certification, if applicable.
  7. Specific documented evidence of training and experience to satisfy qualifications.
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## **Examples of Assigned Work Areas**

Clark County School District (CCSD) facilities – offices and schools (classrooms, computer labs, locker rooms, gymnasiums, cafeterias, restrooms), building rooftops, etc.

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## **Work Environment**

### **Strength**

Medium/heavy - exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; 10-25 lbs., constantly.

### **Physical Demand**

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, and color vision. Vision to read printed and online materials, Video Display Terminal (VDT) screens, or other monitoring devices.

## **Environmental Conditions**

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods. Exposure to asbestos and fumes related to chemicals used in adhesives for flooring applications.

## **Hazards**

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

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## **Examples of Equipment/Supplies Used to Perform Tasks**

Power stretcher, seam iron, knee kick, miter box, wet saw, tile cutter, table saw, band saw, shell saw, reciprocating saw, jig saw, drum sander, spinner, routers, nail guns, air compressor, forklifts, pallet jacks, cutting torch, electric drills, powder actuated percussion nailer, grinders, ladders, scaffolding and miscellaneous hand tools.

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## **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

## **Job Revision Information**

- Revised: 03/01/24
- Created: 12/12/89