

# Fire Equipment Technician Assistant

## Position Details

Class Code: 7329

Job Family: Skilled Trades/Technicians

Classification: Support Professional

Terms of Employment: [Pay Grade 51 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

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## Position Summary

Under direct supervision, assists the Fire Equipment Technician in inspecting, servicing, repairing, and hydro-testing a variety of manufactured fire extinguishers to be delivered and installed in all facilities owned or leased by the Clark County School District and applicable District operated vehicles (i.e., school buses, police, maintenance, delivery vehicles, etc.).

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## Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

Assists the Fire Equipment Technician in performing the following duties including, but not limited to:

1. Dismantles extinguishers and examines tubing, horns, O-rings, gauges, Department of Transportation (DOT) cylinders, and other parts for defects; replaces worn or damaged parts.
2. Cleans and recharges extinguishers with materials such as patented solutions.
3. Repairs and installs replacement fire extinguisher cabinets or brackets holding fire extinguishers.

4. Tracks and inspects fire extinguishers for compliance with legal specifications by using hand tools and performing hydrostatic tests.
  5. Responsible for maintaining accurate listings and maps of fire extinguishers for each District facility.
  6. Signs and tags fire extinguishers issued by the Nevada Department of Public Safety, Division of the State Fire Marshal to certify equipment has been properly inspected and is operational.
  7. Documents manual records and computer inputs for time reporting/materials used and costs.
  8. Performs other tasks related to the position, as assigned.
  9. Conforms to safety standards, as prescribed.
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## **Distinguishing Characteristics**

Involves skilled work inspecting, servicing, repairing, hydrostatic testing, installing, certifying and documenting fire extinguishers.

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## **Knowledge, Skills, and Abilities (Position Expectations)**

1. Knowledge of fire extinguisher equipment.
2. Ability to operate hand and power tools and equipment.
3. Ability to do mathematical computations.
4. Ability to recognize, understand, and interpret local, state, federal, and national codes and regulations including, but not limited to: Uniform Building Code (UBC), Uniform Mechanical Code (UMC), Universal Product Code (UPC), American Society of Mechanical Engineers (ASME), National Fire Protection Association (NFPA), Americans with Disabilities Act (ADA), etc.
5. Ability to read and interpret written and verbal instructions.
6. Ability to communicate effectively both verbally and in writing.
7. Ability to apply safe operating and work procedures.
8. Ability to meet predetermined deadlines.
9. Ability to distinguish colors.
10. Ability to perform strenuous physical work.
11. Ability to safely move and relocate heavy objects.
12. Ability to wear respiratory protection and other personal protective equipment.
13. Ability to work flexible hours and shifts.
14. Ability to work in confined areas.

15. Ability to withstand heights and perform work safety.
  16. Ability to work cooperatively with employees and the public.
  17. Ability to learn and use computers and software connected with Maximo Work Order System.
  18. Ability to recognize and report hazards and apply safe work methods.
  19. Ability to learn and use computer and software (i.e., Maximo Work Order System).
  20. Possess physical and mental stamina commensurate with the responsibilities of the position.
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## **Position Requirements**

### **Education, Training, and Experience**

High school graduation or other equivalent (i.e., General Education Development (GED), foreign equivalency, etc.).

### **Licenses and Certifications**

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. Must obtain certificate Type B:C (fire extinguisher license) issued by the Nevada Department of Public Safety, Division of the State Fire Marshal, within six (6) months of hire date. Failure to do so will result in termination of employment. Certificate Type B:C must be maintained for the duration of the assignment.
4. Aerial Work Platform Certification. Certification must be maintained for the duration of assignment. If certification is not in possession at the time of application, it must be obtained within five (5) months of hire date.

### **Preferred Qualifications**

1. Current or previous fire extinguisher certificate Type B:C, issued by the Nevada Department of Public Safety, Division of the State Fire Marshal.
  2. Current or previous fire extinguisher service/repair experience.
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## Document(s) Required at Time of Application

1. High school transcript or other equivalent (i.e., GED, foreign equivalency, etc.).
  2. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
  3. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles.
  4. Certificate Type B:C (fire extinguisher license), issued by the Nevada Department of Public Safety, Division of the State Fire Marshal's Office, if applicable.
  5. District-issued forklift qualification card, if applicable.
  6. Specific documented evidence of training and experience to satisfy qualifications.
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## Examples of Assigned Work Areas

Clark County School District facilities – offices and schools (classrooms, science labs, locker rooms, cafeteria, restrooms, gymnasiums, chase ways, etc.), buses, building rooftops, sites, etc.

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## Work Environment

### Strength

Medium/heavy - exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; 10-20 lbs., constantly.

### Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stopping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

### Environmental Conditions

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Possible exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

## **Hazards**

Exposure to electric shock, furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment) and power/hand-operated equipment and machinery (as related to specific assignment).

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## **Examples of Equipment/Supplies Used to Perform Tasks**

District-issued/personal vehicles, forklifts, manlifts, aerial work platforms, hydrostatic testing equipment, liquid nitrogen, wet/dry chemicals and fire suppression agents, cleaning chemicals, ladders, pallet jacks, eye and hearing protection equipment, chain hoists, saws, tools for grinding, drills, tools for punching holes, sheet metal, computers, hand and power tools, etc.

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## **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

## **Job Revision Information**

- Revised: 05/03/23
- Created: 03/22/12