

TEMPORARY CUSTODIAN

Position Details

Class Code: 8041

Job Family: Service/Operations Workers

Classification: Support Professional

Terms of Employment: Pay Grade 43-A on the Support Professional Salary Schedule

FLSA STATUS: NON-EXEMPT

Position Summary

Under immediate supervision serves as a temporary custodian to clean an assigned area of a school or building.

Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Cleans floors by vacuuming, sweeping, mopping, polishing, or scrubbing.
2. Cleans and shampoos rugs and carpets.
3. Removes spots and graffiti from floors, walls, woodwork, furniture, carpets, and fixtures.
4. Cleans, dusts, and polishes woodwork, furniture, glass, and other items.
5. Washes and scrubs walls, lavatory fixtures, windows, drinking fountains, drains, lights, light fixtures, and painted surfaces.
6. Services soap dispensers, towel boxes, and similar containers.
7. Empties and cleans wastepaper baskets and other refuse containers.
8. Cleans chalkboards, trays, and erasers.
9. Moves and adjusts chairs, desks, tables, supplies, furniture, and equipment.
10. Operates power sweepers, polishers, and other power equipment.
11. May be required to move, assemble or disassemble furniture, equipment, or other items, or to assist other crafts in an emergency or as the need arises.

12. Conforms to safety standards, as prescribed.
 13. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Involves serving as a temporary custodian to clean an assigned area of a school building or office complex.

Knowledge, Skills, and Abilities (Position Expectations)

1. Ability to understand written and oral instructions.
 2. Ability to operate and maintain custodial equipment.
 3. Ability to perform physically demanding work.
 4. Ability to learn the appropriate use of cleaning products.
 5. Ability to climb ladders for cleaning and changing of lights.
 6. Ability to work flexible work schedules.
 7. Ability to work cooperatively with employees, students, and the public.
 8. Ability to recognize and report hazards and apply safe work methods.
 9. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

High school graduation or other equivalent, (i.e., General Educational Development (GED), foreign equivalency, etc.).

* This is a temporary position.

* There are no employee benefits attached to this position.

NOTE: Persons hired into this position will be permitted to work a maximum of 19.9 hours per week, not to exceed 720 hours per year in a 9-month assignment or a maximum of 19.9 hours per week, not to exceed 1039 hours per year in a 12-month assignment.

Licenses and Certifications

None Specified.

Preferred Qualifications

Prior experience as a custodian.

Document(s) Required at Time of Application

High school graduation or other equivalent, (i.e., GED, foreign equivalency, etc.).

Examples of Assigned Work Areas

Clark County School District - schools (i.e., classrooms, restrooms, locker rooms, corridors, school theaters, cafeterias, etc.), offices, construction sites, etc.

Work Environment

Strength

Medium/Heavy - exert force to 50-100 lbs., occasionally; 25-50 lbs., frequently; or up to 10-20 lbs. constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stopping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screens, or other monitoring devices.

Environmental Conditions

Climate-controlled office setting to work out doors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

Hazards

Frequent electrical shock hazards. Furniture, playground/office equipment, communicable diseases, chemicals, and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

Portable manlift, truck mounted carpet extractor, various cleaning equipment, (i.e., vacuum, buffer, etc.).

AA/EOE Statement

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

Job Revision Information

- Revised: 12/08/20
- Created: 03/08/94