

# Temporary Custodian

## Position Details

Class Code: 8041

Job Family: Service/Operations Workers

Classification: Support Professional

Terms of Employment: [Pay Grade 46-B1 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

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## Position Summary

Under immediate supervision, serves as a temporary custodian to clean an assigned area of a school or building.

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## Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Cleans floors by vacuuming, sweeping, mopping, polishing, or scrubbing.
2. Cleans and shampoos rugs/carpets.
3. Removes spots/graffiti from floors, walls, woodwork, furniture, carpets, and fixtures.
4. Cleans, dusts, and polishes woodwork, furniture, glass, etc.
5. Washes/scrubs walls, lavatory fixtures, windows, drinking fountains, drains, lights, and painted surfaces.
6. Services soap/towel dispensers and similar containers.
7. Empties/cleans wastepaper baskets and other refuse containers.
8. Cleans marker boards, trays, and erasers.
9. Moves/adjusts chairs, desks, tables, supplies, furniture, and equipment.
10. Operates power sweepers, polishers, and other equipment.
11. May be required to move or assemble/disassemble furniture, equipment, etc.; may assist other crafts in emergencies or as needs arise.
12. Conforms to safety standards, as prescribed.

13. Performs other tasks related to the position, as assigned.

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## **Distinguishing Characteristics**

Serves as a temporary custodian to clean an assigned area of a school or office building.

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## **Knowledge, Skills, and Abilities (Position Expectations)**

1. Ability to understand written and verbal instructions.
  2. Ability to operate and maintain custodial equipment.
  3. Ability to perform physically demanding work.
  4. Ability to learn appropriate uses of cleaning products.
  5. Ability to climb ladders to clean and change lights.
  6. Ability to work flexible schedules.
  7. Ability to work cooperatively with employees, students, and the public.
  8. Ability to recognize/report hazards and apply safe work methods.
  9. Possess physical and mental stamina commensurate with the responsibilities of the position.
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## **Position Requirements**

### **Education, Training, and Experience**

High school graduation or other equivalent (General Educational Development (GED), foreign equivalency, etc.)

\* This is a temporary position.

\* There are no employee benefits attached to this position.

**NOTE:** Persons hired into this position will be permitted to work a maximum of 19.9 hours per week, not to exceed 720 hours per year in a 9-month assignment or 1039 hours per year in a 12-month assignment.

### **Licenses and Certifications**

A valid driver's license or state-issued identification card.

## **Preferred Qualifications**

Prior custodial experience.

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## **Document(s) Required at Time of Application**

1. Copy of a valid driver's license or state-issued identification card.
  2. High school transcript or other equivalent (GED, foreign equivalency, etc.)
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## **Examples of Assigned Work Areas**

Clark County School District schools (classrooms, restrooms, locker rooms, corridors, theaters, cafeterias, etc.), offices, construction sites, etc.

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## **Work Environment**

### **Strength**

Medium/heavy – exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; 10-20 lbs. constantly.

### **Physical Demand**

Frequent sitting, standing, walking, pushing, pulling, stopping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near/far acuity and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

### **Environmental Conditions**

Varies from climate-controlled office settings to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

### **Hazards**

Frequent electrical shock hazards, furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment.)

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# Examples of Equipment/Supplies Used to Perform Tasks

Portable man-lift, truck-mounted carpet extractor, cleaning equipment (vacuum, buffer, etc.)

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## AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

## Job Revision Information

- Revised: 11/09/23
- Created: 03/08/94