

Farm / Nursery Manager

Position Details

Class Code: 8260

Job Family: Service/Operations Workers

Classification: Support Professional

Terms of Employment: [Pay Grade 52 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general direction, manages and operates a farm/nursery.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Plans and organizes farm/nursery operations.
 2. Plants, rotates hay and grain fields.
 3. Cuts and bales hay.
 4. Maintains plants and nursery.
 5. Maintains buildings, fence lines, ditches, and grounds.
 6. Operates and maintains farm equipment.
 7. Manages livestock and farm.
 8. Provides farm and nursery experience to students.
 9. Prepares supplies/materials requests.
 10. Keeps records of farm and nursery operations.
 11. Conforms to safety standards, as prescribed.
 12. Performs other tasks related to the position, as assigned.
-

Distinguishing Characteristics

Manages and operates a farm/nursery.

Knowledge, Skills, and Abilities (Position Expectations)

1. Ability to maintain and operate a farm/nursery.
 2. Ability to operate and maintain farm equipment.
 3. Ability to keep records and prepare requisitions.
 4. Ability to plan and organize work.
 5. Ability to work cooperatively with co-workers, supervisors, Clark County School District personnel, students, and the public.
 6. Possess physical and mental stamina commensurate with the responsibilities of the position.
-

Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (i.e., General Educational Development (GED), foreign equivalency, etc.)
2. Four (4) years' farming/gardening experience.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
2. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.

Preferred Qualifications

None Specified.

Document(s) Required at Time of Application

1. High school transcript or equivalent (i.e., GED, foreign equivalency, etc.)

2. Copy of a valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
 3. Current copy of driving history (dated within six (6) months from date printed) issued by the DMV.
 4. Specific documented evidence of training and experience to satisfy qualifications.
-

Examples of Assigned Work Areas

CCSD facilities – landscape and grounds areas (i.e., schools, gardens, etc.)

Work Environment

Strength

Medium/heavy – exert force of 50-100 lbs., frequently; 25-50 lbs., occasionally; 10-20 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near/far acuity and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions

Varies from climate-controlled office settings to work outdoors, with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods. Exposure to soil/dirt/dusts, wet and damp grounds, fertilizers, and hazardous materials (i.e., glues, solvents, primers, sealers, etc.)

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment.)

Examples of Equipment/Supplies Used to Perform Tasks

District-issued vehicles, trenchers, small tractors, trucks, picks, axes, hand/power tools, pipes, torches, renovators, hand rakes, shovels, grease guns, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 08/28/23
- Created: 08/20/91