Graphics Arts Center – *We're here for you!*

The CCSD Graphics Arts Center (GAC) provides services and products for schools and departments as well as personal graphics needs. See the GAC flyer for a partial list of products and services. Save money with the PRICE BEAT GUARANTEE!

DOs and DON'Ts

DO

- Use GAC for all of your design, print, and copy needs.

- Call GAC in advance when setting up your timeframes for large jobs.

- Look at the GAC website, graphics.ccsd.net, for business card forms, print work requests and a complete list of CCF-forms in PDF format.

- Obtain a quote from GAC after seeing an outside vendor.

- Check with GAC to see new products and services.

DON'T

- Use SAP to order design, print, or copy needs – download the work request from the GAC website, graphics.ccsd.net.

- Design your own forms – call GAC to see if we have one for you.

- Use outside vendors without talking to GAC first. We work with a community of responsible vendors who provide us with the best consistent prices and deals available.

- Use labels for mailing – GAC will be glad to address your mailings.

- Spend your valuable time doing your own copies – bring them to GAC and we'll give you fast, excellent service.